

**Westborough Board of Selectmen  
Meeting Minutes  
December 22, 2015**

**6:30 p.m. – 7:09 p.m.**

Present: Chairman Barrette, Vice Chairman Drewry, Selectmen Goldblatt and Johnson

Also Present: Jim Malloy, Town Manager, Kristi Williams, Assistant Town Manager/HR Director

**Open Forum**

Ms. Mickel, Town Clerk, informed the Board that they are holding a contest for the #1 dog tag license. Anyone who pays for their license by noon on January 15, 2016 will be entered in a drawing for the #1 dog tag.

**Request to Approve the Minutes of November 24, 2015**

Selectman Johnson's motion to approve the minutes of November 24, 2015 was seconded by Selectman Goldblatt. Vote: 4-0

**Request to Appoint Election Officers / Town Clerk**

Ms. Mickel came before the Board. It was noted that 7 names were inadvertently left off the list in the Board's packet and Ms. Mickel reviewed the list of 12 names for appointment as Election Officers.

Selectman Johnson's motion to appoint the names read by the Town Clerk for a term to expire on 7/31/16 was seconded by Selectmen Drewry. Vote: 4-0

**Request to Reappoint William Linnane to the Westborough TV Board of Directors / Karen Henderson**

Selectman Goldblatt's motion to appoint Bill Linnane as a member of the Westborough TV Board of Directors for term to expire on 12/31/2018 was seconded by Selectman Drewry. Vote: 4-0

**Request to Approve the Change of LLC Manager for OSJL Spirits, LLC, 180 Milk Street /**

Selectman Johnson's motion to approve the application naming Donna McLeod as the Manager of the LLC for OSJL Spirits LLC d/b/a Ocean State Job Lot as per their attached application was seconded by Selectman Drewry. Vote: 4-0

**Request to Approve the Agreement between the Towns of Sutton and Westborough for Public Health Nursing Services / Town Manager**

At the last meeting the Board approved the determination that there is no adverse impact in having Kopelman & Paige provide legal services to both Westborough and Sutton to develop an intermunicipal agreement between the towns to share nursing services. The Board is required to approve and sign the agreement.

Selectman Johnson's motion to approve the intermunicipal agreement with the Town of Sutton for Nursing Services was seconded by Selectman Goldblatt. Vote: 4-0

### **Dissolution Town Boards & Committees / Town Manager**

In response to the Board's discussion at a previous meeting to review inactive boards/committee Mr. Malloy prepared a list of those that no longer meet or that have no members.

Selectman Johnson's motion to dissolve the following Committees and to notify the Town Clerk of such dissolution: Aquifer Protection Committee, Bylaw Revision Committee, Cable Committee, Cable Supervisory Committee, Charter Cable Franchising Negotiating Committee, Comprehensive Wastewater Management Plan Citizen's Advisory Ad Hoc Committee, Country Club Maintenance Building Committee, DPW Building Clerk of the Works Designer Selection, Electronic Voting Study Committee, Fire Chief Selection Committee, Government Study Committee, Government Study Committee II, Gulf War Memorial Committee, Hoccomocco Pond Study Committee, Industrial Development Financing Committee, Korean War Commemorative Committee, Legislative Liaison Committee, Lyman School Affordable Housing, Master Plan Implementation Committee, MBTA Phase II Committee, Municipal Cemetery Expansion Commission, 9-11 Tenth Anniversary Committee (2010), Pay as you Throw Committee (2012), Public Transportation Study Committee (last appointments 2001), Reservoir Study Committee, Spurr House Committee (was to disband after 2015 STM), Tax Classification Committee (last appointments 2004), Town Manager Search Committee (2008), Treatment Plant Study Committee (1995), Water Resource Review Committee, Water Resource Management Committee was seconded by Selectman Goldblatt. Discussion: Mr. Htway asked to review the status of the Aquifer Protection Committee before dissolving it as there has been an indication to move some of the responsibilities of the Zoning Board of Appeals to another committee and Mr. Malloy noted that they no longer meet and have no members. A new committee could be formed if needed. Vote: 4-0

### **Town Manager Report**

Mr. Malloy informed the Board that as a result of discussions regarding the Forbes Municipal Building renovation, the Police and Fire Departments have been discussing the consolidation of the dispatch for both in one location. The Fire Department's dispatch area was designed to accommodate both. Mr. Malloy had included an article in the Board's packet that Chief Purcell provided regarding the pros and cons. Chief Purcell spoke about the positive impact it could have on the working environment and potential cost savings.

Mr. Malloy noted that Ms. Williams is working with the Police Department to set up an ALICE training program which deals the response to active shooters. The training will take place on 1/13/16 and 1/14/16 in the Town Hall and the Board is invited to attend. It will include all Town Hall employees. Chief Gordon reviewed the program which is the same one that is taught at the schools by Officer Chip Dapolite. Training will also take place for employees at the library and second floor of the Forbes Municipal Building.

### **Issues and Correspondence of the Selectmen**

Selectman Johnson asked if the elevator issue that was experienced at the last meeting has been resolved. Mr. Malloy explained the issue and that it was repaired promptly and has been working fine since. It has a one-year warranty. The Municipal Building Committee (MBC) was informed of the problem and Selectman Barrette apologized to the Council on Aging for the inconvenience. Selectman Johnson then asked for an update on the Gibbons School project and the renovation of the Forbes Municipal Building (FMB). Mr. Malloy noted that the Committee

is in the process of finalizing the Project Manager's contract, will go out to bid in the next couple of months, begin the work in the summer and finish the following summer. The Committee also voted to purchase modular classrooms to aide with the transitioning during construction, which could be used to replace the older modulares. Mr. Malloy also noted that the estimated cost to renovate the FMB has increased from the original estimate of \$10.9 million in FY 2013 to \$13.5 million in FY 2017. He reviewed the timeline and process to have an Article ready for the Annual Town Meeting Warrant. The MBC is expected to come before the Board in late January or early February.

Selectman Barrette asked what Fiber Technologies is doing in Town and Mr. Malloy explained that they are replacing cable that runs from the radio tower at the water tank to the Fire Station as well as some of the School Departments lines. It had been approved at Town Meeting. Mr. Malloy pointed out that a new shed to house the equipment at the water tower was also approved as part of the project and Assabet students will be building it, which will save money. Selectman Barrette also noted that he has spoken to many residents regarding the Community Choice Electricity Program and its benefits. There will be public information sessions on 1/11/16 at 2 PM at the Senior Center and on 1/12/16 at 5:30 PM in Memorial Hall. National Grid is still responsible for outages and residents should contact the Selectmen's Office if they did not receive the letter or if they questions.

#### **Executive Session**

Selectman Drewry's motion to enter into Executive Session at 7:09 p.m. under MGL Ch. 30A, Section 21(a)(6) and (3) to discuss the value of real property and to discuss strategy with respect to collective bargaining was seconded by Selectman Goldblatt.

A Roll Call Vote was taken: Selectman Goldblatt – yes; Selectman Barrette – yes; Selectman Drewry – yes; Selectman Johnson – yes.

*Submitted by Paula M. Covino*

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Chairman Barrette

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Vice Chairman Drewry

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Selectman Goldblatt

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Selectman Johnson

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Selectman Dodd